

# BY-LAWS FOR THE RED RIVER CLASSIC MUSTANG CLUB, INC

Updated April 6, 2019

## ARTICLE I

**SECTION 1:** Name: The name of the club is the "RED RIVER CLASSIC MUSTANG CLUB, INC.". (7/97)

**SECTION 2:** Purpose: The general purpose of the club is to encourage use, service, and preservation of all Ford and Ford powered vehicles, Classic Fords and Mustangs regardless of year (1/01). Ownership of a Classic Ford or Mustang is not required.

**SECTION 3:** Seal: The logo of the club is the Mustang over the State of Louisiana enclosed by two circles. In between the circles will read: "Red River Classic Mustang Club", with a star depicting the location of Shreveport/Bossier within the state of Louisiana (1/99).

**SECTION 4:** Colors: The official colors are yellow, red, blue, gray, and black. (1/99)

A. The official club t-shirt shall include the American flag on the left sleeve. (1/04)

## ARTICLE II

**SECTION 1:** Members: Membership in the club is open to owners / enthusiasts of Classic Fords or Mustangs.

A: A "Single" membership is defined as any one individual of legal driving age.

B: A "Couple/Family" membership is defined as one individual of legal driving age, their spouse or companion, and any dependant children under the age of 18.

C: A member must be of legal driving age to receive voting privileges and accumulate points.

D: Lifetime Memberships in the Club may be awarded by majority vote of the Club to those person(s) the Board finds to have made outstanding contributions to the welfare of the Club and/or who have significantly advanced the causes of the Club. This contribution and/or advancement may be the result of a single act or as the result of a series of services performed over a sustained period of time. A Lifetime Member must have been a member in good standing of the Club for at least ten (10) years and be over 60 years of age. Any member meeting the requirements may be nominated for Lifetime Membership by any active Club member. (3/13)

**SECTION 2:** Dues: Annual dues for members are due January of each year. A grace period of one month will carry the membership. As of March 1, the membership is subject to termination for non-payment of dues. (1/04) Annual dues are \$25.00 per voting member or \$35.00 per voting couple. Initial paid membership will give the new member an official club T-shirt, membership card with the logo on it, and a member number (1/99). Annual dues are subject to approval/change as deemed appropriate by the Board of Directors, with periodic reviews. Any new member joining after September 1 will pay full dues which will cover the remainder of the fiscal year and the next fiscal year (1/06). Annual dues are non-refundable under any circumstances! (1/03)

A. Persons or couples buying a new or used Mustang from any local Ford dealership (1/08), who have never previously had a membership in the Red River Classic Mustang Club, Inc., will receive a free membership to the Red River Classic Mustang Club Inc. and will receive all the benefits of membership except they will not receive a club T-Shirt until they purchase a paid membership. Persons or couples are eligible for the free membership only if their application for membership is received by the Red River Classic Mustang Club, Inc. within sixty (60) days of their Mustang purchase. The free membership period shall last from date of application until the end of the fiscal year. Upon expiration of the free membership, the persons or couple must pay for a full membership to continue as a member in the Red River Classic Mustang Club, Inc.

B. In order to promote Club participation on the Board of Directors, the yearly membership dues may be waived while serving as a Board Member. (8/15)

**SECTION 3:** Code of conduct for all members: Respect is a value of the Club and any attitude not representing the Club's values toward the organization or the members will not be tolerated. All Members and Directors must act in good faith and in a manner that is in the best interest of the Club. Any Member violating the Club Code of Conduct (ARTICLE XII) may be subject to suspension or termination of their membership. Any member may be suspended/expelled from the club by three fifths majority vote of attending members at the next scheduled meeting. The action will be determined after a majority vote of the club's Board of Directors. At that time, all club property will be surrendered. (3/13)

**SECTION 4:** Resignation: To resign, a member must direct a letter of resignation to both the President and Vice President.

**SECTION 5:** Logos: The club logo shall receive due respect and be displayed only on club- sanctioned items. The production or (4/18) sale of items incorporating club name or club logos must be approved by the Board of Directors. (1/05)

**SECTION 6:** Club Funds and Assets: No member may have or acquire any right, title, or interest in the funds or assets of the club nor any vested right in the continuation of any club service. All funds and assets of the club in excess of operating expenses can (4/18) be used by the club for charitable endeavors. No part of the funds or assets of the club may be distributed to any member without express consent from the Board of Directors. Upon dissolution of the club (1/99), any funds remaining after meeting all prior financial obligations will be distributed to one or more regularly organized non-profit organizations devoted to one or more of the objectives of the club, or to one or more educational or charitable organizations selected by the Board of Directors.

### **ARTICLE III**

**SECTION 1:** Regular board meetings: The Board of Directors will meet each month prior to the upcoming month's membership meeting (1/00), or as many times as deemed appropriate. Each board meeting will discuss the following:

- A. Prior meeting discussions/follow up. Discuss prior commitments and fulfilled obligations.
- B. Reports of officers/updates or pertinent information.
- C. Reports of select committees (as applicable).
- D. Upcoming business/commitments/functions.
- E. Proposed new business.

**SECTION 2:** Membership Meetings: Regular club meetings will be conducted the first Saturday of each month, unless otherwise directed by the Board of Directors (i.e. emergency meetings, special meetings) (3/97). All indoor meeting areas (1/03) are tobacco free (10/98) and alcohol free. (1/03)

**SECTION 3:** Special Meetings: In addition to any provisions stated herein, special meetings of the members may be called by any of the board members, with 70% (7/10ths) board members' consent (1/99).

**SECTION 4:** Quorum: 51% (simple majority) of the board members must be present or accounted for (proxy vote) in order to conduct business. (4/19)

- A. In order for a proposal to pass the board of directors, it must be approved by the majority of the board of directors (1/99).

**SECTION 5:** For continued operation of the Club and in accordance with the Club Articles of Incorporation, the Board of Directors positions of President, Secretary and Treasurer must be filled. (2/09)

### **ARTICLE IV**

**SECTION 1:** The Board of Directors shall consist of up to 12 (3/17) persons elected from the general club membership. They shall be elected to fill one or more of the following Board positions (2/11):

- A. PRESIDENT: The President will conduct and preside over all meetings. He is responsible to see that all officers perform their duties. He is also responsible for club representation within the community, as well as performing any duty that cannot be fulfilled by any other officer or delegate the duty to any club member.

- B. VICE PRESIDENT: The Vice President will attend all meetings (01/01), work with the President on all club activities/events, etc., as well as coordinate efforts of all board members. He will fulfill the duties of the President in the absence of the President. In the event the President resigns, for any reason, the Vice President will fulfill the obligations of the Presidency for the duration of the fiscal year. The Vice President will also maintain the official club points roster of members. Individual member point status will be made available upon request of that member (1/00).
- C. SECRETARY: The Secretary will attend all meetings, keep records of the previous meetings, keep records of the current meetings, and read the minutes of the previous meeting. Will retain all membership applications and maintain a club roster to be distributed to Newsletter Editor and Treasurer. (1/05) Will issue all new members a membership card and number (1/99). Will send out all personal letters (i.e. Thank you letters, Sympathy cards, congratulations, etc.).
- D. TREASURER: The Treasurer will attend all meetings. Will be required to monitor and control all club funds and account for all income and expenses incurred each month, with written documentation to be periodically reviewed by the Board of Directors (see article XIV). The Treasurer, President or Vice President (1/98), if not in the same household as Treasurer, will be the only authorized signatures for the club checks. If the President and Treasurer or Vice President (1/98) are in the same household, an alternate board member's signature will be required. No two board members of the same household shall sign the club checks. The Treasurer may appoint an assistant who, with board approval, will act as the club's retail agent for all club merchandise (1/01).
- E. SHOW DIRECTOR: Will attend all meetings. Will inform the club and the Newsletter Director of the upcoming car shows. May delegate to any member an activity to coordinate and complete. The incoming show director shall assume the office at the same time as the other new board members. The outgoing Show Director shall assist the incoming Show Director with organizing any January shows. (01/06)
- F. NEWSLETTER DIRECTOR: The Newsletter Director will attend all meetings (1/98). Will be designated to provide written information in the form of a monthly newsletter to be distributed to all members present at meetings or mailing within five (5) business days thereafter (1/98). Must coordinate with all board members for pertinent information on all upcoming events, features, and happenings. Each newsletter must be completed prior to the start of the monthly meeting. Must also encourage membership participation in articles, as well as encourage paid advertising for each newsletter from potential advertisers.
- F. ACTIVITY DIRECTOR: Will attend all meetings. Will coordinate all club social functions and club meetings (1/04). May appoint an assistant (i.e. Calling committee, parties, etc.). (01/01)
- H. MUSTANG CLUB OF AMERICA(MCA) REGIONAL DIRECTOR: A member in good standing of the Mustang Club of America that shall serve as liaison between the MCA and our club. Responsible for attending all MCA meetings (as possible) and keeping our club informed as to MCA business. (2/11)
- I. INTERNET DIRECTOR: Will attend all meetings. Will inform Board of Directors and the club of all pertinent E-mail. Will administer the club's Internet site. (1/00)
- J. BOARD MEMBERS AT LARGE (2): Will attend all meetings (1/98), will provide input at board meetings, perform assigned tasks, and assist the Board of Directors in any capacity needed. (01/01)

**SECTION 2** : Any elected board member may appoint a club member as an assistant (1/99). Assistants are not board members and may not vote as such (1/00).

**SECTION 3**: All board members will conduct club business in a timely and professional manner (1/00).

**SECTION 4**: All board members, whether newly elected or continuing in the same office, shall be considered "new board members" at the beginning of each term. (1/00)

**SECTION 5**: It is the responsibility of all outgoing board members to pass on all records and details of their position to the incoming board members. (01/01)

**SECTION 6:** In the event there are concurrent vacancies in the offices of President and Vice-President or both the President and Vice-President are unable to fulfill their duties, the next highest ranking club officer will take responsibility to officiate club business, call a special election for those offices, and announce at the next regular club meeting that the special election will be held the following month. The ranking of the officers will be in the order of the list under Article IV, Section 1, Subpart A through J in these Bylaws.

**SECTION 7:** The term of office for all officers is for one year from January 1 to December 31.

**SECTION 8:** Presidential Authority: In the event any board director cannot fulfill their obligations to the club, the President shall (1/03) appoint another club member to fill the position. After appointment, the person may only assume the office after being approved by the majority of the current Board of Directors (1/99).

**SECTION 9:** An officer may hold two board positions only under certain criteria. The offices of President, Vice President, Secretary, Treasurer and Show Director are required offices. No one person may hold more than one of these positions at any given time. The offices of Activities Director, Newsletter Director, Internet Director and MCA Regional Director may be held in conjunction with other offices.

**SECTION 10:** Any National MCA officer that is a member of our club may attend all Board of Directors meetings as a voting member.

### ARTICLE V

**SECTION 1:** Fiscal Year: The Fiscal year is from January 1 through December 31 of the same year. (1/99)

**SECTION 2:** Point Standings: The point standing year is from January 1st through November's regular club meeting. The point system will be controlled and monitored by the Vice President, who has final say on determination and any allowances thereof:

A	Meeting attendance	5 points
B	Attending meetings or events in a classic Mustang or other Ford (1/05)	1 point
C	Cruise	5 points
D	Work Activity	5 points
E	Social Activity	5 points
F	Any official club shirt worn (1/04)	1 Point
G	New member referral (1/03)	5 points
H	Bringing door prizes to club meetings <b>(Maximum of 9 points per meeting) (1/02)</b>	3 points
I	Participation in club sanctioned show / show-and-shine	5 points
J	Newsletter, Newspaper or Magazine Article Pertaining to Fords or Mustangs	5 points
K	Published Tech Tip	1 point
L	Voluntary Discussion at Club Meeting – Either discussing Fords or Mustangs or Providing a Guest Speaker to discuss (5 minutes minimum)	5 points
M	Sponsorship—1 to 5 points will be awarded for procuring club sponsorship, determined by the Vice President according to level of sponsorship, and new or renew status.	1 to 5 Points

Official club events, wearing apparel, and designated special events shall be determined by the current Vice President. The Vice President shall inform the membership of special events, allowances, etc. prior to the occasion (6/99). The winner of the most accrued points at the end of the point standing year (1/04) will receive a jacket labeled "TOP POINTS", as well as "RED RIVER CLASSIC MUSTANG CLUB" to be provided by the club. The members who have accrued the second and third most points by the end of the point standing year (1/04) will be awarded a prize selected by the Vice President (i.e. mug, sweatshirt, etc...) (4/99). Board members are not eligible to earn participation points. **It is the club member's responsibility to make sure that the Vice President has recorded the appropriate points at each event.**

**SECTION 3:** Annual awards: Red River Classic Mustang Club, Inc. may pass out the following awards at the annual Christmas party, at the discretion of the Board of Directors.

- A. Participation Points Awards: First, Second and Third place points awards presented by the Vice President as a result of their accumulated point totals.
- B. Stallion Award: New member (in first or second year of membership) that enthusiastically participates in club events (i.e. meetings, work details, shows, etc.) and actively promotes the club to the public.
- C. In the Wings Award: Club member that goes above and beyond the call of duty – is always available and willing to help without seeking recognition.
- D. Ronald Crockett Memorial Award: Young club member that shows exceptional dedication and service to the club.
- E. Show Shirt Design Award: Club member that submitted the design chosen by club popular vote and used on the annual show shirt. (Section added 1/07)
- F. Sponsorship Award: An award, to be determined by the Board of Directors, will be given to the club member that obtains the highest amount of new sponsorship dollars for the fiscal year. (1/08)

## **ARTICLE VI**

**SECTION 1:** Amendment to the By-laws: A member may propose an amendment to the By-laws by submitting a written proposal to the Board of Directors. It will then be reviewed by the Board of Directors and, after subject approval, will be presented to the general membership for adoption. It will be presented at the next regularly scheduled club member meeting, to which a three-fifths majority vote of attending members will approve or deny the proposal. If approved, it will be added to the By-laws immediately.

**SECTION 2:** Proposal by the Board: Board members must follow same procedure as Article VI, Section 1, with exception of the annual bylaw review meeting (Amended 1/07).

## **ARTICLE VII**

**SECTION 1:** Personal Liability: All persons or corporations extending credit to, contracting with, or having any claim against the club or Board of Directors may look only to the funds and property of the club for payment of any such contract or claim, or for the payment of any debt, damage, judgment, or decree or any other money that otherwise becomes due or payable to them from the club or the Board of Directors, so that neither the members of the club, or the Board of Directors present or future shall be liable personally thereof.

**SECTION 2:** Club Liability: The club and the Board of Directors will not be held liable for any loss or damage due to fire, theft, accidents or act of God (1/04) at any and all club meetings, functions and events that the club directs or directly participates in.

**SECTION 3:** Ford Compliance's: It will be the responsibility of the Board of Directors to insure full compliance with the use and association of all Ford logos and descriptions, as well as maintain necessary correspondence with such, so as to insure that no infractions occur to which may effectively disable the club. It is further stated that "Red River Classic Mustang Club, Inc." is currently within the prescribed confines associated with Ford, with full intention to continue in said fashion.

## **ARTICLE VIII**

**SECTION 1:** By-law Review: At the beginning of each new fiscal year, the new Board of Directors will be required to review the By-laws so as to insure the club is within full compliance, as well as recommend updates/deletes as deemed appropriate. It is further stated that the By-laws be issued to all Board of Directors at that time and to the general membership at large. A copy shall (1/03) be maintained at each meeting so as to insure that any disputes may be resolved promptly, without delay (1/04).

- A) Without prior discussion or approval, the club secretary may amend the bylaws at any time to correct spelling, punctuation and grammatical errors, on condition that the original message and intent of the statement is not altered. Any such changes will be immediately reported to all other board members. (Added 1/07)

## ARTICLE IX

**SECTION 1:** Club History: It will be the responsibility of the outgoing President to pass on the written history of the club, and prior By-laws to the incoming President, primarily to continue the uniform building of the club, maintaining pertinent history, as well as identifying changes that have affected the club. The information is general knowledge for all members which will effectively document the history of the "Red River Classic Mustang Club, Inc." (01/01)

## ARTICLE X

**SECTION 1:** Elections: Elections for the Board of Directors will be held during the regularly scheduled December club meeting (1/04). Elections for the Board of Directors will be held by secret ballot only. (1/99)

**SECTION 2:** Determination of the Annual Election Ballot: In writing, a candidate must submit, to the Board of Directors, a written form stating their name and the position for which they are running. This submission must be made 45 (1/04) days prior to the election (see Article XI Section 1). The candidate must submit the form in person to a board member, by mail, or by e-mail. An individual may only declare candidature for one position. No nominations will be accepted. (11/98)

**SECTION 3:** Membership Number: The Secretary is responsible for assigning new members with a random membership number. The Secretary and Treasurer are the keepers of the list of membership numbers. The Board of Directors is entitled to have access to the numbers in the event of a discrepancy. (1/99)

**SECTION 4:** Vacancy: If no one declares candidature for a certain position, the newly elected President will appoint a member to fill the position. After appointment, the person may only assume the office after being approved by the majority of the current Board of Directors (1/99). During the interim, the member who previously held the position will maintain it. (01/01)

A: At the December meeting, a club member in good standing may present a verbal platform for write-in candidacy for any undeclared board position and may be elected as a write-in candidate.

**SECTION 5:** Ballots: All ballots must be accompanied by the voting member's membership number. If a ballot is received without a membership number, it will be voided. If the same number appears more than once, that member will be contacted to verify their vote (1/99) or the vote will be voided (1/04).

**SECTION 6:** Vote Counting: Two members will be appointed by the Board of Directors to count the votes. (1/99)

**SECTION 7:** A potential candidate for any board position must be a member in good standing for the 12-month period preceding the deadline for platform submission. (10/00)

**SECTION 8:** You must be a member for 3 months to be eligible to vote in club elections. (01-02)

**SECTION 9:** Board Member Shirts: Upon taking an office of the Red River Classic Mustang Club, Inc., the club will purchase an official (1/04) club shirt with the board member's name, position, and year in the left corner of the shirt, for each board member if so desired.

## ARTICLE XI

**SECTION 1:** Audits: The Funds and all other property belonging to the club shall be accounted for annually.

- A. Upon a treasurer taking office, and as deemed necessary by the board of directors, the president will appoint a board member as auditor. The auditor, if necessary, will select two club members to assist in an audit of the club's assets. The auditing committee shall conduct a complete and accurate audit and accounting of all assets of the club. The auditor will report the findings to the board at the next board meeting. (1/00)
- B. The outgoing treasurer will make him/herself available to answer questions and make clarifications as necessary, but will not be on the auditing committee. (01/01)
- C. The incoming treasurer will be available to advise the committee, but will not be on the auditing committee. (01/01)

**SECTION 2:** Sponsorship: Red River Classic Mustang Club is partially funded by yearly sponsorships. The funds raised by the sponsorships are to help cover our operating costs and support our charity works. All members are encouraged to seek new sponsors.

- A. Platinum: \$250 per year, the business would be linked to our web page, Social Media page and would have a large logo on the annual show shirt. Logo printed on sponsor sheet given to participants and promoted at the show. Would be allowed one club membership and the club would be available for a Show & Shine or cruise to the sponsor's business if possible. One show shirt. (4/18)
- B. Gold: \$125 per year, the business would be linked on our web page and would have a small logo on the annual show shirt. Logo printed on the sponsor sheet given to participants and promoted at the show. One show shirt. (4/18)
- C. Newsletter: \$50 per year, sponsor name or logo on monthly newsletter. (4/18)
- D. Show Shirt Sponsor: a business making a significant donation (\$500 or more) to offset the cost of the annual show shirt. Would have a logo on show shirt equivalent to main sponsor. Promoted on web page and Social Media page and newsletter. Logo would be printed on sponsor sheet given to participants and promoted at the show. Would be allowed one club membership and show shirt. (4/18)

## ARTICLE XII

### **CLUB CODE OF CONDUCT (3/13)**

- A. The Red River Classic Mustang Club does not discriminate against members or applicants for membership on the basis of race, color, religion, sex, sexual orientation, or national origin and neither condones nor allows any actions based on these factors.
- B. Beyond compliance with strictly legal aspects involved, all officers, members and their guests are expected to conduct themselves with honesty, integrity and respect while in attendance at all Club events and events attended as a Club representative, and in the posting of messages on Club related internet sites (e.g. Facebook).
- C. Club members will be held responsible for the actions and conduct of guests that they bring to Club organized events.
- D. Club Members have the responsibility to maintain the respect and trust of the public at large. Any actions deemed to be detrimental to the Club, its membership, or its affiliates will not be allowed and can be subject to discipline up to and including permanent dismissal from the Club.
- E. Club Members participating in any illegal activity while attending a Club event or while wearing the Club Emblem on your person or vehicle may result in suspension or expulsion from the club.
- F. No personal attacks directed at specific individuals or groups thereof will be allowed. Any and all personal issues with any individual or group should be outside Club activities.
- G. The use of foul language both written and verbal is strongly discouraged, and in the case of the Club Social Media (4/18) page may result in a post being deleted. Repeated offenses will result in loss of posting privileges.
- H. Posting of material deemed not to be in the best interest of the Club or in breach of the Club's Code of Conduct can be grounds for termination of Membership.
- I. Members and their guests are solely responsible for the insurance, operation and maintenance of their vehicles.
- J. The Club discourages the consumption of alcohol by anyone operating a motor vehicle at club sponsored events.

By-laws amended by the 2019 Board of Directors on March 20, 2019, as called for by Article VI Section 1. President Thomas Monahan presided over the review. Amendments logged by Secretary, Chris Ponder. Presented to membership and changes adopted by majority vote on April 6, 2019.